



# CHICKALOON VILLAGE TRADITIONAL COUNCIL (NAY'DINI'AA NA')

PO Box 1105~CHICKALOON~ALASKA~99674

## REQUEST FOR PROPOSALS

Chickaloon Village Traditional Council's

Tribal Salmon Protection Coalition Project Manager and Facilitator

- 1. Date of Issue: March 2, 2017**
- 2. Deadline to submit questions: March 6, 2017**
- 3. Deadline to submit proposals: March 9, 2017**
- 4. Award to successful bidder: March 10, 2017**

The Chickaloon Village Traditional Council (CVTC) is requesting proposals from qualified consultants interested in bidding on this RFP. Qualified, interested parties must submit a completed proposal, along with a signed cover letter, electronically by 12:00 PM, Alaska Time, March 9, 2017 to:

CVTC

Subject: Tribal Salmon Protection Coalition Project Manager and Facilitator

[ghay@chickaloon.org](mailto:ghay@chickaloon.org)

### **About Chickaloon Traditional Village Council**

Chickaloon Native Village, *Nay'dini'aa Na'*, our name in Ahtna, meaning "the river with the two logs across it", is a vibrant, innovative, and culturally rich Ahtna Athabascan Tribe with offices located in the community of Sutton along the Glenn Highway, a National Scenic Byway. Surrounded by snow-capped mountains, glaciers, and lush boreal forests our Tribe has occupied this area for thousands of years. However, threats to our culture, language, and traditional way of life have been unwavering for the past hundred years. Chickaloon Native Village has been very affected by outside development.

Today, the Chickaloon Native Village is a federally recognized Tribe governed by the Chickaloon Village Traditional Council (CVTC), which operates seven departments: Transportation, Environmental Stewardship, Education, Health, Justice, Housing and

Facilities, and Administration and Accounting. More information can be found at [www.chickaloon.org](http://www.chickaloon.org).

**CVTC Vision:** A Tribal Government that stands sovereign with all nations, utilizes our land responsibly, has a sufficient resource base, and prepares our future generations to fulfill our core purpose and long-term goals.

**CVTC Mission:** Perpetuate our ancestors' beliefs, customs, traditions and values and steward our environment to help our citizens thrive.

**CVTC Values:** Care and Love for Each Other  
Education                      Honesty  
Humor                              Respect

**Results or Benefits Expected:**

- **Facilitated 1-day Community Organizing Meeting:**
- **Facilitated 1-day, Inter-Tribal Workshop; 15-20 participants with leaders from Chickaloon Village and Cook Inlet Tribes, to share information, priorities and begin to create a Tribal Salmon Protection Coalition plan:**
- **Facilitated 2-Day Inter-Tribal Workshop; 25-30 participants with leaders from around the state including: Chickaloon Village, Cook Inlet, Copper River & Yukon River and 2-3 technical advisors/consultants, to discuss inter-regional collaboration, strengthen Tribal Salmon Protection Coalition plan and prepare for follow-up activities:**
- **Prepare written proceedings/outcomes of project meetings and workshops with specific focus on: collaboration opportunities; methods of communication; next steps; any assigned tasks.**

**POSITION DESCRIPTION - TRIBAL SALMON PROTECTION COALITION PROJECT MANAGER AND FACILITATOR**

**Project Background:**

Nay'dini'aa Na' / Chickaloon Native Village has been granted some funding to organize the Tribal community for the well-being and protection of wild salmon, and wild salmon habitats in Alaska and in the context of energy development and other threats to salmon.

**Project period:**  
3/9/17-9/30/17

**Required Expertise and Skills:**

- \*\*\* Respect for Alaska Native peoples' right of self-determination
- \*\*\* 5-10 years management experience, and coordinating and facilitating inter-cultural meetings and workshops
- \*\*\* Knowledge of Alaska Native protocols
- \*\*\* Very strong interpersonal skills and flexibility
- \*\*\* Very strong organizing, prioritizing and problem-solving skills

**Preferred Expertise and Skills:**

- ++ Strong knowledge about Alaska Native peoples' and other Indigenous Peoples' food sovereignty issues and their intersection with energy issues, policies in related sectors, and linkages with community well-being
- ++ 10-15 years of experience working with Indigenous Peoples and others on food sovereignty and the protection of their food systems and cultural priorities, human rights and collective rights
- ++ Knowledge of organizations that could serve as allies for the project

**Responsibilities:**

The Tribal Salmon Protection Coalition Project Manager and Facilitator will work in collaboration with the Project Director and with Chickaloon Village staff.

In addition to periodic phone, skype, and face-to-face meetings with core members of the project group, the project includes:

- Facilitated 1-day Salmon Protection Community Organizing Meeting; 12-15 Chickaloon citizens and 1-2 others, to identify Chickaloon Village priorities (by mid-April 2017)
- Facilitated 1-day, Inter-Tribal Salmon Protection Workshop; 15-20 participants from Chickaloon Village and leaders from Cook Inlet Tribes, to share information, priorities and begin to create a strategic plan (by 5/15/17)
- Facilitated 2-Day Inter-Tribal Salmon Protection Workshop; 25-30 participants from around the state including: Chickaloon Village, Cook Inlet, Copper River & Yukon River and 2-3 technical advisors/consultants, to discuss salmon issues, inter-regional salmon protection collaboration, strengthen strategic plan and prepare for follow-up activities (by end of August 2017)

Specific responsibilities include but are not limited to:

Research local, state, national and international organizations that have demonstrated success in intertribal collaborations, as well as potential allies for the Salmon Protection Coalition; establish relationships with them and invite them to participate, if appropriate.

Create agendas for the meetings and workshops, with feedback from Chickaloon Village leadership and staff members.

Create draft plans for the meetings and workshops, with feedback from staff, Chickaloon Village leadership and the other Alaska Native communities involved.

For meetings and workshops: organize, prepare budget, manage logistics and submit invoices for venue, food, and participant travel and accommodation.

Contact and invite Alaska Native community leaders and members to meetings and workshops, using appropriate local protocols

Research and create lists of political and legislative targets and opportunities at local, state, regional, national and international levels

Conduct outreach to and strengthen relationships with ally organizations

Plan, organize and facilitate project meetings and workshops, including coordination of information, materials, food and beverages, venue, travel, accommodation, and audio-visual needs

Document in writing proceedings/outcomes of project meetings and workshops with specific focus on: collaboration opportunities; methods of communication; next steps; any assigned tasks.

Research grant opportunities for project continuation.

Write grant proposals with some input from with Project Director, Executive Director, Accounting and other staff members

Prepare and submit narrative and financial reports as required by the funder

**Estimated # of hours: 320**

Meeting and facility costs, travel, and other items are in a separate line item for this grant. This proposal is for the Tribal Salmon Protection Coalition Project Manager and Facilitator.

**Hiring Preference:** Preference shall be given to eligible and qualified Alaska Native/American Indian applicants pursuant to P.L. 93-638 Indian Self Determination Act. Preference may be given to local applicants according to the Tribe's Local Hiring Policy 005.01.008. Successful bidder shall comply with the Tribe's drug free workplace requirements and equal employment opportunities with Native and local preference.